 Permit No.: \_\_\_TXR040168\_\_\_\_\_\_\_

**Phase II (Small) MS4 Annual Report Form**

**TPDES General Permit No. TXR040000**

**A. General Information**

1. Permit No. \_\_\_\_TXR040168\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Annual Report Period: August 13, 2012 to August 12, 2013

Name of MS4 / Permittee: \_City of Mission\_\_\_\_\_\_\_\_\_

Contact Name: \_Juan De la Garza\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone Number: \_\_956-580-8780\_\_\_\_

Mailing Address: 2801 N Holland\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail Address: \_jdlgarza@missiontexas.us\_\_\_\_\_\_\_\_\_\_\_\_

2. Is the named permittee relying on another entity/ies to satisfy some of its permit obligations? \_\_\_\_\_\_\_\_ Yes \_\_\_ X\_\_\_ No

If Yes, provide the name(s) of other entity/ies and an explanation of their responsibilities (add more spaces or pages if needed):

Name and Explanation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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3. Is the named permittee sharing a SWMP with other entities? \_\_\_\_\_\_\_\_ Yes \_\_\_X\_\_ No

If “Yes,” list all associated permit numbers and permittee names (add additional spaces or pages if needed):

Permit Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Permittee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Permit Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Permittee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Permit Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Permittee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Permit Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Permittee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Is this a system-wide annual report including information for all permittees? \_\_\_\_\_\_\_\_ Yes \_\_\_\_X\_\_ No

Explanation, if any \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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5. Has a copy of this annual report been submitted to the TCEQ Regional Office? \_\_\_X\_\_ Yes \_\_\_\_\_\_\_ No

1. **SWMP Modifications and Additional Information**.

Include a brief explanation if you check “Yes” to any of the following statements.

1. a. Changes have been made or are proposed to the SWMP since the NOI or the last

annual report, including changes in response to TCEQ’s review. \_\_\_\_\_\_ Yes \_\_\_\_X\_\_\_\_ No

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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b. If Yes to the above, has the TCEQ already approved the original SWMP? \_\_\_X\_\_\_\_ Yes \_\_\_\_\_\_\_ No

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c. If Yes to the above, indicate whether an NOC (or letter) has been submitted to document the changes to the approved SWMP as required by the general permit. (Note that if an NOC is required, it must be

submitted to the address shown on the NOC. Do not attach the original NOC

form to this report.) \_\_\_X\_\_\_\_ Yes \_\_\_\_\_\_\_\_ No

\_\_NOC has been submitted / mailed on 11/04/2013\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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2. The MS4 has annexed lands since obtaining permit coverage. \_\_\_\_X\_\_\_ Yes \_\_\_\_\_\_\_\_ No

The City of Mission has annexed 275.52 acres this past year. *See attachments in* ***Appendix A***.

3. A receiving water body is newly listed as impaired or a TMDL has been established. \_\_\_\_\_\_\_\_ Yes \_\_\_\_X\_\_\_ No

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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4. The MS4 has conducted analytical monitoring of storm water quality. \_\_\_\_\_\_\_\_ Yes \_\_\_\_X\_\_ No

Explain below or attach a summary to submit along with any monitoring data used to evaluate the success of the SWMP at reducing pollutants to the maximum extent practicable. Be sure to include a discussion of results.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**C. Narrative Provisions**.

1. Provide information on the status of complying with permit conditions:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Yes | No | Explain |
| Permittee is currently in compliance with the SWMP as submitted to and approved by the TCEQ. | X |  |  |
| Permittee is currently in compliance with recordkeeping and reporting requirements. | X |  |  |
| Permittee meets the eligibility requirements of the permit (e.g., TMDL requirements, Edwards Aquifer limitations, compliance history, etc.) | X |  |  |

2. Provide a general assessment of the appropriateness of the selected BMPs:

Has the permittee determined that any of the selected BMPs are not appropriate

for reducing the discharge of pollutants in storm water? \_\_\_\_\_\_\_\_ Yes \_\_\_\_X\_\_\_\_ No

Provide explanation:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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3. Describe progress towards reducing the discharge of pollutants to the maximum extent practicable (MEP). Summarize any information used (such as monitoring data) to evaluate reductions in the discharge of pollutants. Use a narrative description or table as appropriate:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| MCM | BMP | Parameter | Quantity | Units | Does BMP Demonstrate a Direct Reduction in Pollutants?  (Yes / No / Explain) |
| N/A |  |  |  |  | N/A: see explanation below |
| N/A |  |  |  |  | N/A |
| N/A |  |  |  |  | N/A |
| N/A |  |  |  |  | N/A |
| N/A |  |  |  |  | N/A |

Or, provide explanation below:

At this moment, the City of Mission does not currently require city to quantify storm water data.\_\_\_\_\_\_\_\_\_\_\_

4. Provide a general evaluation of the program’s progress, including any obstacles or challenges encountered in implementing BMPs, meeting the program’s schedule, etc.:

The City of Mission is not immune to facing challenges regarding programs success and is working toward full compliance of SWMP. Challenges stem from limited budgeted & manpower adequate to ensure proper compliance and enforcement.

|  |  |
| --- | --- |
| →Budget- lack of sufficient funding stream, budget difficult to attain sustainability  →Resources- lack of identified resources to fund MS4 program  →Interdepartmental cooperation- adequate training and involvement from other city departments. Exploration of alternative outreach opportunities.  →Lack of Storm Water Professionals- not enough trained staff regionally, lack of understanding of the rules.  →Task Force- City of Mission is part of a team that has been instrumental in compliance with MS4 requirements to date. Working closely with taskforce municipalities to help ensure regional understanding & support of SWP program goals & assist in increasing media outreach through various outlets. | →ISD’s- City of Mission, Taskforce municipalities, A&M Kingsville and Arroyo Colorado Watershed Partnership work together with local school districts to educate students & parents through presentations (classroom or other), city events and related media outreach.  →Scholarship-A&M Kingsville & Taskforce have developed and implemented a regional scholarship program for Environmental or Civil Engineering prospects offered to at least 16 regional school districts.  →Training- City of Mission, in conjunction with A&M Kingsville & taskforce, has implemented SEPA & related trainings, ongoing webinars & LID trainings classes for region.  →Enforcement – Lack of support from TCEQ Regional office |

5. Provide the number of construction activities (other than those where the permittee was the operator) that occurred within the regulated area as indicated via notices of intent or site notices:

In the past year, City of Mission issued XXXX residential permits and XX commercial permits. Out of the XXX commercial, XX NOI’s were submitted. Bobby

6. Does the permittee utilize the 7th MCM related to construction? \_\_\_\_\_\_\_\_ Yes \_\_\_\_\_X\_\_\_ No

**\* see note below**

If Yes, then provide the following information:

a. The number of municipal construction activities authorized under this general permit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

b. The total number of acres disturbed for municipal construction projects: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Though the 7th MCM is optional, this must be requested on the NOI or on a NOC and approved by the TCEQ.*

**\*7th MCM is no expected to be developed.**

7. Requirements for Specific Minimum Controls Measures (MCMs):

* 1. For MCM 1 - Public Education and Outreach, provide documentation of activities conducted and materials used to fulfill the requirements of this MCM. *See attachments in* ***Appendix B****. Lisa*
  2. Also for MCM 1, provide documentation of the amount of resources used to address each group (e.g., visitors, businesses, etc.) *See Table 3 in* ***Appendix C***.
  3. For MCM 3 – Illicit Discharge Detection and Elimination (IDDE), indicate whether you have developed a list of allowable non-storm water discharges, other than those already listed in the general permit. If you have developed a list and have made any changes to the local controls, conditions and/or programs being established for discharges, include this information below. If you do not have any changes for this permit year, indicate that this item is not applicable.

\_\_Not Applicable\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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8. Describe any proposed changes to the SWMP in the coming reporting year.

No changes anticipated, but if any identified, a NOC will be prepared and submitted \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

9. Describe any activities planned for the next permit year / reporting cycle

1. M.C.M. 1-PUBLIC EDUCATION AND OUTREACH
2. Expand outreach to include additional school campuses, professional organizations
3. Continue webcasts, professional courses (soil erosion, GIS, inspections)
4. Conduct 16th annual stormwater conference.
5. Improve social media and websites
6. M.C.M. 2-PUBLIC PARTICIPATION AND INVOLVEMENT
   1. Continue with public hearings
   2. Create possible list serve for feedback
   3. Promote additional volunteer efforts
7. M.C.M. 3-ILLICIT DISCHARGE DETECTION AND ELIMINATION
   1. Specific Illicit Discharge Detection and Elimination SW Ordinance (IDDE) Adoption and training
   2. Enforcement of IDDE SW Ordinance
8. M.C.M. 4-CONSTRUCTION SITE STORM-WATER RUNOFF CONTROL
   1. Develop, adoption and provide training on additional ordinances
   2. Enforcement of SW Ordinances
9. M.C.M. 5-POST-CONSTRUCTION STORM-WATER MANAGEMENT
   1. Specific Post-Construction Adoption and training
   2. Enforcement of Post-Construction SW Ordinance
   3. Green Ordinance Development
10. M.C.M. 6-POLLUTION PREVENTION AND GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS
    1. Finalize Standard Operating Procedures
    2. Establish electronic record keeping
11. M.C.M. 7-AUTHORIZATION FOR MUNICIPAL CONSTRUCTION ACTIVITIES
    1. N/A

**D. Storm Water Management Program Status.** Provide the status of every BMP and measurable goal listed in the SWMP, as described in the instructions. Each MCM, but not necessarily each BMP, must include the measurable goals described in the SWMP. For a shared SWMP, include the name of the responsible MS4 operator(s) in the “BMP” column. *(Though an MS4 is not required to implement BMPs until the initial SWMP is approved by the TCEQ, the MS4’s initial annual report should include a description of what has been done to date, even if the SWMP has not yet been approved. The MS4 will receive credit for all BMPs implemented prior to and during the first permit year if they are described in the initial annual report.)*

**Table 1 – BMP Status**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **MCM(s)** | **BMP** | **Year 6 Milestone(s)**  **Continue with SWMP** | **New or Revised**  **(submit NOC as needed)** | **Start Date** | **Status / Completion Date**  **(completed, in progress, not started)** |
| 1. Education and Outreach | 5.1.1 Utility Inserts  and /or Mail outs | Continued with program. |  | November 2009 | In progress/ongoing |
| 1. Education and Outreach | 5.1.2 Website | Continued with program. |  | August 2009 | In progress/ongoing |
| 1. Education and Outreach | 5.1.3 Classroom Presentations | Continued with program. |  | March 31, 2010 | In progress/ongoing |
| 1 Education and Outreach | 5.1.4 Stenciling | Continued with program.  Will work with planning and engineering department to improve program and to propose stenciling for all new development. Encouraging stenciling to custom made manhole covers to developers. |  | April 2009 | In progress/ongoing |
| 1. Education and Outreach | 5.1.5 Brochures and Videos | Continued with program.  Program brochures are located at major buildings and offices. Storm Water PSA’s on city website. |  | August 2009 | In progress/ongoing |
| 1. Education and Outreach | 5.1.6 Signage | Continued with program. |  | September 2008 | In progress/ongoing |
| 1. Education and Outreach | 5.1.7 Community Outreach | Continued with Program.  Informational brochures placed at city buildings and in pertinent offices. |  | September 2009 | In progress/ongoing |
| 1. Education and Outreach | 5.1.8 Education –General Watershed Protection Plan (non-ACWP BMP) | Continue with Program.  Arroyo Colorado Watershed Partnership helps create outreach materials, newsletter and similar educational materials. All material utilized to educate community. |  | March 2010 | In progress/ongoing |
| **MCM(s)** | **BMP** | **Year 6 Milestone(s)**  **Continue with SWMP** | **New or Revised**  **(submit NOC as needed)** | **Start Date** | **Status / Completion Date**  **(completed, in progress, not started)** |
| 2. Public Participation | 5.2.1 Public Meetings | Continued with program. |  | May 2010 | In progress/ongoing |
| 2. Public Participation | 5.2.2 Stenciling | Continued with program.  Will work with community planning and engineering departments to improve and to propose stenciling for all new development. Encouraging stenciling to custom made manhole covers to developers.  Will continue to utilize school/community groups to continue stenciling of all city storm drains. |  | April 2009 | In progress/ongoing |
| 2. Public Participation | 5.2.3 Citizen Advisory Committee | Continued membership with LRGV Storm Water Task Force |  | September 2008 | In progress/ongoing |
| 2. Public Participation | 5.2.4 Hotline | Continued with program. |  | August 2010 | In progress/ongoing |
| **MCM(s)** | **BMP** | **Year 6 Milestone(s)**  **Continue with SWMP** | **New or Revised**  **(submit NOC as needed)** | **Start Date** | **Status / Completion Date**  **(completed, in progress, not started)** |
| 3. IDD&E | 5.3.1 Mapping | Continued with Program. |  | October 2009 | In progress/ongoing |
| 3. IDD&E | 5.3.2 IDD&E Ordinance | Continued with Program. |  | February 2009 | In progress/ongoing |
| 3. IDD&E | 5.3.3 Business Education | Continued with Program. |  | Nov 2010 | In progress/ongoing |
| 3. IDD&E | 5.3.4 General Ordinances | Continued with Program. |  | August 2009 | In progress/ongoing |
| 3. IDD&E | 5.3.5 Low Impact Development and Smart Growth | Continued with Program. |  | November 2010 | In progress/ongoing |
| 3. IDD&E | 5.3.6 Illicit Discharge Inspection | Continued with Program. |  | August 2009 | In progress/ongoing |
| 3. IDD&E | 5.3.7 Business Site Inspections | Continued with Program. |  | August 2009 | In progress/ongoing |
| 3. IDD&E | 5.3.8 Household Hazardous Waste | Continued with Program. |  | August 2009 | In progress/ongoing |
| **MCM(s)** | **BMP** | **Year 6 Milestone(s)**  **Continue with SWMP** | **New or Revised**  **(submit NOC as needed)** | **Start Date** | **Status / Completion Date**  **(completed, in progress, not started)** |
| 4. Construction | 5.4.1 Erosion Control Ordinance | Continued with Program. |  | September 2009 | In progress/ongoing |
| 4. Construction | 5.4.2 Construction Site Plan Review | Continued with Program. |  | September 2009 | In progress/ongoing |
| 4. Construction | 5.4.3 Site Inspection and Policy Enforcement | Continued with Program. |  | September 2009 | In progress/ongoing |
| 4. Construction | 5.4.4 Contractor Certification | Continued with Program. |  | March 2010 | In progress/ongoing |
| 4. Construction | 5.4.5 Construction Site Waste Management | Continued with Program. |  | August 2009 | In progress/ongoing |
| 4. Construction | 5.4.6 Development of BMP Menus | Continued with Program. |  | June 2009 | In progress/ongoing |
| 5. Post Construction | 5.5.1 Post-Construction  Ordinance | Continued with Program. |  | August 2009 | In progress/ongoing |
| 5. Post Construction | 5.5.2 Drainage Design Policy | Continued with Program. |  | August 2007 | In progress/ongoing |
| 5. Post Construction | 5.5.3BMP Inspection and Maintenance | Continued with Program. |  | November 2009 | In progress/ongoing |
| 5. Post Construction | 5.5.4 Land Use | Continued with Program. |  | August 2008 | In progress/ongoing |
| **MCM(s)** | **BMP** | **Year 6 Milestone(s)**  **Continue with SWMP** | **New or Revised**  **(submit NOC as needed)** | **Start Date** | **Status / Completion Date**  **(completed, in progress, not started)** |
| 6. Housekeeping | 5.5.1 Stormwater Sewer System O&M | Continued with program. |  | August 2009 | In progress/ongoing |
| 6. Housekeeping | 5.6.2 Street Sweeping | Continued with program. |  | October 2008 | In progress/ongoing |
| 6. Housekeeping | 5.6.3 City Employee Training Program | Continued with program. |  | May 2010 | In progress/ongoing |
| 6. Housekeeping | 5.6.4 O&M Certification and Standard Operating Procedure Program | Continued with program. |  | April 2009 | In progress/ongoing |
| 6. Housekeeping | 5.6.5 Site Visits | Continued with program. |  | May 2008 | In progress/ongoing |
| 6. Housekeeping | 5.6.6 Stormwater System Maintenance and Cleaning | Continued with program. |  | September 2009 | In progress/ongoing |
| 6. Housekeeping | 5.6.7 Pesticides, Herbicide and Fertilizer Management | Continued with program. |  | September 2009 | In progress/ongoing |
| 6. Housekeeping | 5.6.8 Collection and Disposal of Stormwater Waste | Continued with program. |  | May 2010 | In progress/ongoing |

**Table 2 – Measurable Goals Status**

|  |  |  |  |
| --- | --- | --- | --- |
| **MCM(s)** | **Measurable Goal(s)** | **Success**  **Met Goals in Year 6 unless otherwise noted.** | **Proposed Changes**  **(submit NOC as needed)** |
| 1  Outreach & Education | 5.1.1  Utility Inserts and/or Mail outs:  Develop a comprehensive program to include acquiring existing outreach materials | Met Goal | None |
| 1  Outreach & Education | 5.1.1  Develop a consistent and regular schedule of disbursement | Met Goal | None |
| 1  Outreach & Education | 5.1.2 Website:  Develop a comprehensive program to acquire existing outreach materials | Met Goal | None |
| 1  Outreach & Education | 5.1.2  Develop a consistent and regular schedule for updating the website | Met Goal | None |
| 1  Outreach & Education | 5.1.2  Develop and implement the final website design | Met goal | None |
| 1  Outreach & Education | 5.1.2 Coordinate link between stakeholders and support groups. | Met Goal | None |
| 1  Outreach & Education | 5.1.3 Classroom Presentations:  City will perform two (2) pilot classroom presentation to solicit feedback from teachers and students | Met Goal | None |
| 1  Outreach & Education | 5.1.3  City will develop a schedule | Met Goal | None |
| 1  Outreach & Education | 5.1.3  Feedback data will be used to evaluate effectiveness and to adjust curriculum | Met Goal | None |
| 1  Outreach & Education | 5.1.3  Cost of classroom presentations BMP will be determined | Met Goal | None |
| 1  Outreach & Education | 5.1.4 Stenciling Establish goals and policies | Met Goal | None |
| 1  Outreach & Education | 5.1.4 Inventory manhole covers, inlets and other structure | Met Goal | None |
| 1  Outreach & Education | 5.1.4 Attempt to stencil 25% of existing inventory each year | Met Goal | None |
| 1  Outreach & Education | 5.1.4 Stencil all new installations. | Met Goal | None |
| 1  Outreach & Education | 5.1.5 Brochures and Videos: Broadcast three (3) videos to public access channels within the City’s viewing area | Met Goal | None |
| 1  Outreach & Education | 5.1.5 Provide copies of videos to local school | Met Goal | None |
| 1  Outreach & Education | 5.1.5 Provide copies of videos to local public libraries. | Met Goal | None |
| 1  Outreach & Education | 5.1.6 Signage Install 25% of total locations identified each year. | Met Goal | None |
| 1  Outreach & Education | 5.1.6 Signage- Promote new installations | Met Goal | None |
| 1  Outreach & Education | 5.1.6 Signage Implement any ordinances | Met Goal | None |
| 1  Outreach & Education | 5.1.6 Signage Develop a signage program for new construction, development and greenspace areas. | Met Goal | None |
| 1  Outreach & Education | 5.1.7 Community Outreach: Provide educational materials to the public. | Met Goal | None |
| 1  Outreach & Education | 5.1.7 Establish locations for self service distribution | Met Goal | None |
| 1  Outreach & Education | 5.1.7 Help organize an annual conference in the region. | Met Goal | None |
| 1  Outreach & Education | 5.1.7 Contribute and participate at various annual events. | Met Goal | None |
| 1  Outreach & Education | 5.1.7 Promote outreach to businesses, engineers, contractors, developers, and the general public at least once a year. | Met Goal | None |
| 1  Outreach & Education | 5.18 Education –General Watershed Protection Plan (non-ACWP BMP)City will develop a comprehensive program to include acquiring existing outreach materials | Met Goal | None |
| 1  Outreach & Education | 5.1.8 Develop a consistent and regular schedule. | Met Goal | None |
| 2. Public Participation | 5.2.1 Public Meetings: Conduct an annual public meeting | Met Goal | None |
| 2. Public Participation | 5.2.2 Stenciling: Establish goals and policies. | Met Goal | None |
| 2. Public Participation | 5.2.2 Attempt to stencil 25% of existing inventory each year | Met Goal | None |
| 2. Public Participation | 5.2.2 Stencil all new installations | Met Goal | None |
| 2. Public Participation | 5.2.3 Citizen Advisory Committee: Conduct meetings as needed. | Met Goal | None |
| 2. Public Participation | 5.2.3 Organize the committee by contacting various organizations and individuals of the regulated community. | Met Goal | None |
| 2. Public Participation | 5.2.3 Develop a selection policy and a meeting schedule. | Met Goal | None |
| 2. Public Participation | 5.2.4 Hotline: Advertise the hotline | Met Goal | None |
| 2. Public Participation | 5.2.4 Develop a hotline capability and/or provide resources to an existing service. | Met Goal | None |
| 2. Public Participation | 5.2.4 Establish policy for response to calls | Met Goal | None |
| 2. Public Participation | 5.2.4 Conduct evaluations to obtain data and statistics, and develop reporting formats. | Met Goal | None |
| 3. IDD&E | 5.3.1 Mapping: City will develop an annual budget | Met Goal | None |
| 3. IDD&E | 5.3.1 Staff will develop a strategy to complete this BMP in five (5) years. | Met Goal | None |
| 3. IDD&E | 5.3.2 IDD&E Ordinance: Adopt ordinance | Met Goal | None |
| 3. IDD&E | 5.3.2 Start Enforcement program | Met Goal | None |
| 3. IDD&E | 5.3.2 Develop ordinance. | Met Goal | None |
| 3. IDD&E | 5.3.2 Develop outreach program specifically for this BMP. | Met Goal | None |
| 3. IDD&E | 5.3.2 Work with partnerships and public advisory committees. | Met Goal | None |
| 3. IDD&E | 5.3.2 Train inspectors and regulated community. | Met Goal | None |
| 3. IDD&E | 5.3.3 Business Education: City will perform two (2) pilot workshop presentations to solicit feedback from businesses. | Met Goal | None |
| 3. IDD&E | 5.3.3 Fact sheets, checklists and other materials will be developed | Met Goal | None |
| 3. IDD&E | 5.3.3 A target number of business will be identified. | Met Goal | None |
| 3. IDD&E | 5.3.3 Data will be used to evaluate effectiveness and to adjust curriculum. | Met Goal | None |
| 3. IDD&E | 5.3.3 Fact sheets and other materials will be distributed. | Met Goal | None |
| 3. IDD&E | 5.3.3 Cost of BMP will be determined. | Met Goal | None |
| 3. IDD&E | 5.3.3 Site Visits will be conducted. 25% of targeted businesses will be contacted each year, starting this year | Met Goal | None |
| 3. IDD&E | 5.3.4 General Ordinance: Develop a feedback potential and a possible list server. | Met Goal | None |
| 3. IDD&E | 5.3.4 Enforce ordinance. | Met Goal | None |
| 3. IDD&E | 5.3.4 Work with partnerships and public advisory committees. | Met Goal | None |
| 3. IDD&E | 5.3.4 Train inspectors and educate regulated community. | Met Goal | None |
| 3. IDD&E | 5.3.5 Gen Low Impact Development and Smart Growth s: Provide educational materials and/or training for developers, builders, and engineers. | Met Goal | None |
| 3. IDD&E | 5.3.5 Develop a construction site erosion control training program for developers. | Met Goal | None |
| 3. IDD&E | 5.3.6 Illicit Discharge Inspection: Develop program until fully implemented. | Met Goal | None |
| 3. IDD&E | 5.3.6 Develop a comprehensive program, and ordinances if necessary | Met Goal | None |
| 3. IDD&E | 5.3.6 Start a training program. | Met Goal | None |
| 3. IDD&E | 5.3.7 Business Site Inspections: Fact sheets, checklists and other materials will be developed. | Met Goal | None |
| 3. IDD&E | 5.3.7A target number of business will be identified. | Met Goal | None |
| 3. IDD&E | 5.3.7 City will conduct a workshop to solicit feedback from businesses. | Met Goal | None |
| 3. IDD&E | 5.3.7 Cost of BMP will be determined. | Met Goal | None |
| 3. IDD&E | 5.3.8 Household Hazardous Waste: Analyze potential of a comprehensive program. | Met Goal | None |
| 3. IDD&E | 5.3.8 Start the outreach program | Met Goal | None |
| 3. IDD&E | 5.3.8 Identify data that can be used to develop a good program, including quantity of waste produced, minimization goals, costs, benefits, and waste disposal quantities. | Met Goal | None |
| 4 Construction | 5.4.1 Erosion Control Ordinance: Enforce ordinance. | Met Goal | None |
| 4 Construction | 5.4.1 Develop ordinance and adopt. | Met Goal | None |
| 4 Construction | 5.4.1 Develop outreach program specifically for this BMP. | Met Goal | None |
| 4 Construction | 5.4.1 Work with partnerships and public advisory committees. | Met Goal | None |
| 4 Construction | 5.4.1 Train inspectors and educate regulated community | Met Goal | None |
| 4 Construction | 5.4.2 Construction Site Plan Review; Evaluate an update policy annually. | Met Goal | None |
| 4 Construction | 5.4.2 Review and revamp existing construction plan review process | Met Goal | None |
| 4 Construction | 5.4.2 Develop a public awareness program | Met Goal | None |
| 4 Construction | 5.4.3 Site Inspection and Policy Enforcement: Continue inspections | Met Goal | None |
| 4 Construction | 5.4.3 Start developing site inspection program. | Met Goal | None |
| 4 Construction | 5.4.3 Train city staff. | Met Goal | None |
| 4 Construction | 5.4.3 Develop enforcement policy. | Met Goal | None |
| 4 Construction | 5.4.4 Contractor Certification; Develop partnerships with professional education providers | Met Goal | None |
| 4 Construction | 5.4.4 Develop a certification program. | Met Goal | None |
| 4 Construction | 5.4.4 Provide awareness and outreach. | Met Goal | None |
| 4 Construction | 5.4.4 Provide one (1) certification course | Met Goal | None |
| 4 Construction | 5.4.5 Construction Site Waste Management: Develop Program. | Met Goal | None |
| 4 Construction | 5.4.5 Implement awareness program. | Met Goal | None |
| 4 Construction | 5.4.6 Development of BMP Menus: Develop BMP menus for various activities. | Met Goal | None |
| 4 Construction | 5.4.6 Provide awareness program. | Met Goal | None |
| 4 Construction | 5.4.6 Use website for outreach. | Met Goal | None |
| 5. Post Construction | 5.5.1 Post-Construction  Ordinance: Enforce ordinance. | Met Goal | None |
| 5. Post Construction | 5.5.1 Develop ordinance and adopt. | Met Goal | None |
| 5. Post Construction | 5.5.1 Develop a feedback potential and a possible list server. | Met Goal | None |
| 5. Post Construction | 5.5.1 Develop outreach program specifically for this BMP | Met Goal | None |
| 5. Post Construction | 5.5.1 Work with partnerships and public advisory committees. | Met Goal | None |
| 5. Post Construction | 5.5.1 Train inspectors, regulated community. | Met Goal | None |
| 5. Post Construction | 5.5.2 Drainage Design Policy; Prepare awareness program. | Met Goal | None |
| 5. Post Construction | 5.5.2Update if necessary | Met Goal | None |
| 5. Post Construction | 5.5.3 BMP Inspection and Maintenance:Perform inspections and maintenance of structural BMPs according to *an approved program.* | Met Goal | None |
| 5. Post Construction | 5.5.3 Develop BMP inspection program. | Met Goal | None |
| 5. Post Construction | 5.5.4 Land Use: Establish an awareness  program. | Met Goal | None |
| 5. Post Construction | 5.5.4 Review zoning laws and subdivision policy. | Met Goal | None |
| 5. Post Construction | 5.5.4Review and update land us*e* | Met Goal | None |
| 6. Housekeeping | 5.6.1 Stormwater Sewer System O&M; Implement O&M program | Met Goal | None |
| 6. Housekeeping | 5.6.1 Target 25% of activities | Met Goal | None |
| 6. Housekeeping | 5.6.1 Amend SWMP as needed. | Met Goal | None |
| 6. Housekeeping | 5.6.1 Develop O&M program. | Met Goal | None |
| 6. Housekeeping | 5.6.1 Develop Inventory and prioritize activities. | Met Goal | None |
| 6. Housekeeping | 5.6.1 Develop a BMP for each activity. | Met Goal | None |
| 6. Housekeeping | 5.6.1 Develop target performance measures. | Met Goal | None |
| 6. Housekeeping | 5.6.2 Street Sweeping: Continue or Improve program. | Met Goal | None |
| 6. Housekeeping | 5.6.2 Implement performance measure | Met Goal | None |
| 6. Housekeeping | 5.6.2 Evaluate existing street sweeping program. | Met Goal | None |
| 6. Housekeeping | 5.6.2 Develop performance measures or continue with existing program | Met Goal | None |
| 6. Housekeeping | 5.6.3 City Employee Training Program: Start training employees, existing and new hires. | Met Goal | None |
| 6. Housekeeping | 5.6.3 New hires must be trained within one (1) year. | Met Goal | None |
| 6. Housekeeping | 5.6.3 Develop training program. | Met Goal | None |
| 6. Housekeeping | 5.6.3 Develop training record tracking system. | Met Goal | None |
| 6. Housekeeping | 5.6.4 O&M Certification and Standard Operating Procedure Program: Implement program at Public Works. | Met Goal | None |
| 6. Housekeeping | 5.6.4 Start developing certification program*.* | Met Goal | None |
| 6. Housekeeping | 5.6.4 Research existing programs using internet, other MS4 permittee programs. | Met Goal | None |
| 6. Housekeeping | 5.6.4 Assign staff to focus group | Met Goal | None |
| 6. Housekeeping | 5.6.4 Develop BMPs. | Met Goal | None |
| 6. Housekeeping | 5.6.4 Develop fact sheets, checklists and recordkeeping procedures. | Met Goal | None |
| 6. Housekeeping | 5.6.5 Site Visits: Implement site visit program, | Met Goal | None |
| 6. Housekeeping | 5.6.5 Develop a Site Inspection Protocol | Met Goal | None |
| 6. Housekeeping | 5.6.5 Develop a list of target activities. | Met Goal | None |
| 6. Housekeeping | 5.6.5 Develop inspection checklist | Met Goal | None |
| 6. Housekeeping | 5.6.5 Conduct quarterly visits to targeted activities. | Met Goal | None |
| 6. Housekeeping | 5.6.6 Stormwater System Maintenance and Cleaning: Develop a schedule for visual inspections and routine maintenance. | Met Goal | None |
| 6. Housekeeping | 5.6.6 Clean system in response to reporting. | Met Goal | None |
| 6. Housekeeping | 5.6.6 Develop inspection process and recordkeeping process | Met Goal | None |
| 6. Housekeeping | 5.6.6 Continue program and update as needed. | Met Goal | None |
| 6. Housekeeping | 5.6.7 Pesticides, Herbicide and Fertilizer Management: Implement site visit program, | Met Goal | None |
| 6. Housekeeping | 5.6.7 Develop a Site Inspection Protocol. | Met Goal | None |
| 6. Housekeeping | 5.6.7 Develop a list of target activities. | Met Goal | None |
| 6. Housekeeping | 5.6.7 Develop inspection checklist | Met Goal | None |
| 6. Housekeeping | 5.6.7 Conduct quarterly visits to targeted activities. | Met Goal | None |
| 6. Housekeeping | 5.6.8 Collection and Disposal of Stormwater Waste: Develop a program that identifies sources. | Met Goal | None |
| 6. Housekeeping | 5.6.8Identify proper procedures for handling and disposal. | Met Goal | None |
| 6. Housekeeping | 5.6.8Develop a budget. | Met Goal | None |
| 6. Housekeeping | 5.6.8 Develop a tracking procedure. | Met Goal | None |
| 6. Housekeeping | 5.6.8 Develop performance measures. | Met Goal | None |
| 6. Housekeeping | 5.6.8 Implement program using performance measure | Met Goal | None |
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1. **Certification**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (printed): \_\_\_\_\_\_\_\_\_\_\_\_\_\_Martin Garza Jr.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title: \_\_City Manager\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_November 8, 2013\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name (printed): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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